

**HINDUSTAN PETROLEUM CORPORATION LIMITED**

(A GOVERNMENT OF INDIA ENTERPRISE) REGISTERED OFFICE : 17 JAMSHEDJI TATA ROAD, MUMBAI – 400 020

VISAKH REFINERY, POST BOX NO.15, VISAKHAPATNAM – 530 011 (A.P.),

Ref.: VR/VMC/ALS

Date: 04.05.20

M/s TECHNO INSTRUMENTS1145/1, Uma convertor Lane, Santej, Kalol, Gandhi
Nager, Gujarat-382721

ERP ref. 21015349

Sub: Online Registration Application No. HP00039735

Dear Sir / Madam,

This has reference to your application for registration as a vendor to HPCL, Mumbai Refinery as Primary location and Visakh refinery as secondary location. You have already received a registration letter from our Mumbai refinery. Upon our review further, we are pleased to empanel you on our vendor list for the following

Sl. No.	Item code	Item Description	Max. Financial Limit (Rs)
1.	3507	Thermocouples / Thermowells	R 10 Lakhs (Rupees Ten Lakhs Only)

We regret our inability to empanel you on our vendor list for the balance items if any, you have applied for.

Please appreciate that as we have several vendors registered with us for each item code, we cannot request you for an offer for every contract, you have to await your turn.

Please note that your Registration No. (ERP) must be referred to in all future correspondence. Further, it may be noted that:

Any changes in your product range, location of works/ Sales Office/ Management/ Organization structure, e-mail ID for e-procurement, Contact Telephone/ Cell No., information of acknowledgement of company as Micro, Small Enterprises (MSE) by the Government



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departments etc., should be intimated to us immediately along with the supporting documents quoting the above mentioned ERP No. for necessary updation in our system.

Also, please note that HPCL - Visakh Refinery has initiated procurement through E-Tendering and the tenders shall be floated through E-Tender only. Hence you are requested to enrol at HPCL-VR E-procurement site (<https://etender.hpcl.co.in>) to enable you to participate in E-tendering [i.e. through online bidding]. Help Desk No. 022-41146666 (8.00 AM to 8.00 PM)

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This enlistment is subject to satisfactory execution of orders with respect to quality, delivery of the job and other terms and conditions. Kindly send a regret letter if you do not wish to quote for a Tender Enquiry. In case you do not respond to our “Tender Enquiries” for three consecutive times, your registration is liable for cancellation.

Please acknowledge and return the duplicate copy of this letter by your authorized signatory as your acceptance for our record.

We thank you once again for expressing interest in serving HPCL and look forward to a mutually beneficial relationship in future.

Please fill and forward the e-mandate format (attested by banker) attached with this letter without fail.

Thanking you,

A.LEELA SAI
Asst Manager – Materials